



March 20 2020

Dear Parents and Carers

As I know you are aware, the Coronavirus is having a significant impact on countries around the world including the UK. We are all doing our bit to protect the most vulnerable and reduce the impact of this epidemic. We have been informed that the government has made the difficult decision that schools will close from Friday 20th March as a measure to prevent further spread of the virus.

As a Trust and school we have been preparing for this eventuality for some time and we have in place a series of measures that will ensure that students can continue to receive education at home. We believe it is vitally important that none of our students, particularly those in Year 10 and 11, miss out on learning and we also know that this will support families by keeping young people constructively occupied over the coming weeks.

Whilst the school will be closed to the majority of students, we will be playing our part in supporting young people whose parents are key workers and those who are entitled to Free School Meals. The school will be open from Monday 23 2020 from 8.20am to 2.50pm each day to certain defined groups of vulnerable children and those of key worker parents for learning and care. If your child is in this group you will be contacted today with the relevant information. In addition, students who are entitled to free school meals will be able to collect their free school meal from the school between 12.10pm and 12.30pm. **You will receive a form very soon which you must complete today to let the school know if you will take us up on the free school meal provision and that your child will be coming to school to collect their FSM from Monday, so we can cater for the correct numbers.**

For all of our students working from home, we want to ensure that they make the most of the teaching on offer to them. To do this we need your help. Please read this letter carefully so that you know how to ensure your child continues to benefit from the teaching and activities HNS has organised. Your child has been sent home to you with their own timetable as well as the range of resources and login information described below. They are expected to log on for each of their normal lessons through the school day or to complete activities on DPR. We will be monitoring this. **We have created a [Learning Remotely at Community Schools Trust](#) guide for you and your child. Please follow this link to access all the information you need.**

DPR

1. Your child has access to the DPR. Homework activities will be set on their DPR account regularly by their teachers. They need to log in to DPR each day and complete the work set for them.
2. If your child cannot remember how to log in to DPR they should read the instructions following this link: [How to Login to DPR.](#)
3. If your child has forgotten their username or password email: IT@hackneynewschool.org asking for your username and a password reset.
4. Your child is able to upload completed work on to the DPR for teachers to see. You and your child can also email teachers if you have any questions or need help.

Google Classroom

1. We have set up a HNS Virtual Classroom link which is accessible to all students via the school's website. Teachers will be delivering lessons through this according to the normal school timetable. Students will be able to watch and listen to a lesson and complete work set. They should log in to their normal lessons through the HNS Virtual Classroom link. A link to this can be found on the school website homepage. Please look at the [Learning Remotely at CST](#) guide linked above if you are unsure of how to access the virtual classroom.

Knowledge Organisers

1. Your child has been given a brand new booklet of knowledge maps which include essential revision information for all subject areas. If they are unable to log on to a computer for a period of time they should be working through this booklet, making notes and using the read, cover, repeat revision technique.

Key Stage 4

1. Students in KS4 are being sent home with a series of revision materials as well as the Knowledge Organiser book. Year 11 students need to continue to study and log in to lessons so that they are prepared for any autumn tests that might take place as well as their college courses when they begin. Year 10 students need to do the same so that they are ready to take their mock exams when we return.

What to do if...

1. My child is sick: email studentservices@hackneynewschool.org stating your child's full name, year group and what is wrong with them.
2. My child has forgotten their login for DPR: use this guide - [How to Login to DPR](#).
3. My child has forgotten their login information for their school google account: email IT@hackneynewschool.org asking for their google username and password stating your child's full name and tutor group and we will send your child the information they need.

Your child has been given:

- His/her timetable
- A guide for Learning Remotely at Community Schools Trust
- A Knowledge Map book of revision materials
- Mock exam papers/revision materials where appropriate

We will keep parents up to date via text message, emailed letters and the school's website. Please log in to the website regularly for up to date information. Please be assured we are doing everything possible to keep your children safe, as well as ensure they are able to access quality teaching and learning.

Thank you for your continued support in what are unprecedented times. I wish you and your families well over the coming weeks.

Yours sincerely

Charlotte Whelan
Headteacher