



HNS Board Meeting – Executive Summary

Date 8th July 2014

Time 1815 - 2050

Location 1-9 Downham Road, London N1 5AA

Present Governors Andreas Wesemann, Chairman
 Phillippa De’Ath, Vice Chairman
 Lesley Falconer, Headteacher
 Sophie Solomon, Member Governor
 David Heales, Co-opted Governor
 Andrea Cooper, Member Governor
 John Hinton, Parent Governor
 James Clements, Member Governor

In attendance Brian Chester, Responsible Officer

The agenda for the board meeting and the main items discussed were as follows:-

1. Apologies for Absence	<ul style="list-style-type: none"> • None
2. Declaration of interests	<ul style="list-style-type: none"> • The headteacher declared an interest in agenda item 7 (staff appraisal)
3. Minutes from 29 th Apr-14 board meeting	<ul style="list-style-type: none"> • These were reviewed and approved • The Vice Chairman provided an update as the safeguarding link governor
4. Education Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 23rd June 2014 were circulated and discussed
5. Finance & General Purposes Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 16th June 2014 were circulated and discussed • Brian Chester provided an update on finance management during the 2013-14 year to-date • The 2014-15 budget was to be finalised definitively only in September upon the arrival of, and review by, the new finance director
6. Headteacher’s report	<ul style="list-style-type: none"> • The headteacher’s report and School Development Plan were discussed • It was noted that the new Year 7 cohort contained a significantly higher proportion of pupils with SEN than the 2013 intake • The results of a staff and parent questionnaire were discussed • HNS’ behaviour policy, staffing requirements, homework arrangements / volumes were discussed



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	<ul style="list-style-type: none"> • An updated SPD and Strategic Targets document were to be discussed
7. Staff Appraisals	<ul style="list-style-type: none"> • Teaching staff appraisals were discussed • The headteacher's appraisal was reviewed by the board
8. Building Update	<ul style="list-style-type: none"> • MoA for the full scheme was agreed and signed in early June 2014 • The school will be ready for opening in September 2015
9. Review of HNS' Statutory Requirements	<ul style="list-style-type: none"> • The board reviewed 13 school policies • The board also reviewed provisions for the annual report to parents, compliance the school information regulations, home school agreements and the complaints policy • James Clements agreed to become the link governor for SEN
10. Nominations Update	<ul style="list-style-type: none"> • Mr Heales had resigned from the board due to his emigration to America
11. Governor Training	<ul style="list-style-type: none"> • More training to be arranged for governors for autumn 2014
12. Safeguarding Review	<ul style="list-style-type: none"> • HNS's safeguarding policies and track record were discussed in detail.
13. Health & Safety Review	<ul style="list-style-type: none"> • Governors noted that there is a health and safety review meeting every half-term. No major health and safety issues were identified at the last meeting. • John Hinton agreed to become the link governor for Health & Safety
14. HNPS update	<ul style="list-style-type: none"> • The board noted that the application to open HNPS was approved by the Secretary of State in June 2014 • An application to designate the site of the Kingsland Road fire station as an asset of community value had been rejected by Hackney Council; the chairman was asked to write to Hackney Council to obtain an explanation for this decision
15. AOB	<ul style="list-style-type: none"> • There was no AOB
16. Next board meeting	<ul style="list-style-type: none"> • To be agreed