



HNS Board Meeting – Executive Summary

Date 6th October 2014

Time 1815 - 2050

Location 1-9 Downham Road, London N1 5AA

Present Governors Andreas Wesemann, Chairman
 Phillippa De’Ath, Vice Chairman
 Lesley Falconer, Headteacher
 Sophie Solomon, Member Governor
 Durell Barnes, Co-opted Governor
 John Hinton, Parent Governor
 James Clements, Member Governor

The agenda for the board meeting and the main items discussed were as follows:-

1. Apologies for Absence	<ul style="list-style-type: none"> • Andrea Cooper
2. Declaration of interests	<ul style="list-style-type: none"> • None
3. Board Matters	<ul style="list-style-type: none"> • Phillippa De’Ath was re-elected as Vice Chairman • Andreas Wesemann is not up for re-election until September 2016 • Committee membership for 2014-15 was reviewed and confirmed • John Hinton was appointed Health & Safety link governor • Election of the 2nd parent governor would take place before the end of this calendar year • Governor training was arranged for 25th November 2014
4. Minutes from 8 th Jul-14 board meeting	<ul style="list-style-type: none"> • These were reviewed and approved
5. Education Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 24th September 2014 were circulated and discussed • The new SEN Code of Practice was reviewed extensively
6. Finance & General Purposes Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 29th September 2014 were circulated and discussed • The board observed that the school is in a strong financial position
7. Admissions & Marketing Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 18th September 2014 were discussed • 40 applications for HNPS had already been received
8. Headteacher’s report	<ul style="list-style-type: none"> • The headteacher’s report were discussed • Open days for 2015-16 admissions had been very successful



	<ul style="list-style-type: none"> • A 2-day external assessment of HNS in September confirmed many positive aspects of HNS and identified a number of areas for improvement which the Senior Leadership Team was focussing on • Place2Be, the replacement for Kids Company, is proving to be a highly effective and good provider • Certain changes curriculum organisation were discussed, e.g. in relation to the number of clubs on offer and the length & content of prep time • An overview of KS4 would be prepared by the SLT as soon as possible and at least ahead of the December 2014 board meeting.
9. Ofsted Preparation	<ul style="list-style-type: none"> • The Self-Evaluation Form was in advanced drafting stage and would be completed later in October • The School Development Plan and Strategic Targets document were similarly being revised and updated
10. Building Update	<ul style="list-style-type: none"> • The Canal Building and Kingsland Road building were both still due to open in time for the first date of term in 2015-16 (3rd September 2015).
11. Review of HNS' Statutory Requirements	<ul style="list-style-type: none"> • Ms Falconer reported that following the action from the previous meeting, the statutory policies had been updated. • The Headteacher confirmed that the Single Central Register was up to date. The Vice Chair agreed to undertake an unannounced spot-check of SCR in the coming weeks
12. Safeguarding Review	<ul style="list-style-type: none"> • No further actions beyond those discussed in the Headteacher's Report
13. Health & Safety Review	<ul style="list-style-type: none"> • Chanchal Banerjee, Finance Director, was now responsible for Health & Safety and is maintaining a full record of all relevant policies and inspections to ensure compliance with HNS obligations
14. HNPS update	<ul style="list-style-type: none"> • Bids for the fire station had come in and were being reviewed by LFEPA and GLA • HNS expected an update by the end of October
15. AOB	<ul style="list-style-type: none"> • Discussion items included the Sixth Form proposal being prepared by members of the SLT, access to appropriate sports facilities for HNS and a review of HNS' performance-related pay which will take place at the next board meeting
16. Next board meeting	<ul style="list-style-type: none"> • 15th December 2014 at 1815