



HNS Board Meeting – Executive Summary

Date	6th July 2015
Time	1815 - 2100
Location	1-9 Downham Road, London N1 5AA
Present Governors	Andreas Wesemann, Chairman Phillippa De'Ath, Vice Chairman Lesley Falconer, Headteacher Sophie Solomon, Member Governor Durell Barnes, Co-opted Governor James Clements, Member Governor Stuart Banks, Member Governor Elena Ferreras Carreras, Parent Governor

The agenda for the board meeting and the main items discussed were as follows:-

1. Apologies for Absence	<ul style="list-style-type: none"> Mark Keary, John Hinton, Andrea Cooper
2. Declaration of interests	<ul style="list-style-type: none"> None
3. Minutes from 4-Mar-15 board meeting	<ul style="list-style-type: none"> These were reviewed and approved, subject to a few minor amendments
4. Matters arising	<ul style="list-style-type: none"> None
5. Board matters	<ul style="list-style-type: none"> Stuart Banks and Elena Ferreras Carreras were welcomed to their first board meeting The new board structure for HNS as a Multi Academy Trust was discussed and approved, and new terms of reference for the board committees were circulated
6. 6 th Form Proposal	<ul style="list-style-type: none"> Brian McGowan, the newly appointed Assistant Head (Sixth Form), made a presentation to governors about the planned introduction of a sixth form from September 2016. The proposal was to aim for up to 60 students, with a programme of 13 A Levels on offer. All subjects would be those preferred by Russell Group universities, and the school's offer would also include the Core programme, and music. It was agreed that a final proposal would be presented for a telephone board meeting on 5 August 2015
7. Headteacher's Report & Ofsted Review	<ul style="list-style-type: none"> The final Ofsted report had been received. Inspectors had been delighted with the children they had met and all lessons observed had been good or better. The main theme had been consistency of application of school policies and this would be a focus for next year. The headteacher provider an update on the composition of

	<p>the pupil body, admissions for 2015-16, preparation for the summer school, and various points relating to SEN provision.</p>
8. Education Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 22nd June 2015 were circulated and discussed • Academic progress data had been carefully considered at the meeting. There had also been a detailed discussion about curriculum development, including points to be reviewed for the following year. • In preparation for GCSE programmes starting in 2016, staff was currently looking at the different options available. • The focus for the committee next term would be curriculum issues, staff CPD and the school's progress from 'good to outstanding'.
9. Finance & General Purposes Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 24th June 2015 were circulated and discussed • At the end of May 2015, cash held totalled £226k and this was around the level forecast for the year-end. • The new Finance Director was due to start work at the end of July. A draft budget had been prepared for 2015-16 and would be finalised by the new Finance Director for the next F&GP meeting. The F&GP committee was authorised to work with the new Finance Director to finalise the 2015-16 budget.
10. Admissions & Marketing Committee Report	<ul style="list-style-type: none"> • The minutes of the meeting held on 1st July 2015 were circulated and discussed • It was reported that both schools were expected to be full in September, with waiting lists of 25 children for both HNS and HNPS.
11. Building Update	<ul style="list-style-type: none"> • It was reported that most of the new building should be handed over on 28 August, with the remaining rooms complete by 21 September. This meant that the project would be partially late, due to delays in the planning process. Work on site was currently going well.
12. Safeguarding	<ul style="list-style-type: none"> • Ofsted had been happy with safeguarding processes, with positive comments in the report which had been recently received. In addition, the designated staff had completed a self-evaluation of safeguarding and there had been a review of policies of HNS and HNPS. • The governors decided to continue with the arrangement of having separate policies for HNS and HNPS, but to keep this under review.
13. Review of HNS Statutory Requirements	<ul style="list-style-type: none"> • The headteacher confirmed that those documents and policies listed on the agenda were in place. Detailed comments on all policies would be reviewed and finalised at the next board meeting.



14. HNPS update	<ul style="list-style-type: none">• The chairman reported on progress for securing a building, and a surveyor's report was expected in late July.
15. AOB	<ul style="list-style-type: none">• A review of the School Development Plan should take place next year to ensure it was discussed in the best possible format
16. Next board meeting	<ul style="list-style-type: none">• 14th October 2015