



HNS Board Meeting – Executive Summary

Date 4th December 2013

Time 1800 - 2200

Location 1-9 Downham Road, London N1 5AA

Present Governors Andreas Wesemann, Chairman
 Phillippa De’Ath, Vice Chairman
 Lesley Falconer, Headteacher
 Sophie Solomon, Member Governor
 David Heales, Co-opted Governor

In attendance James Clements
 Andrea Cooper

The agenda for the board meeting and the main items discussed were as follows:-

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| 1. Apologies for Absence | <ul style="list-style-type: none"> • Durell Barnes |
| 2. Review of 1 st DfE Inspection on 12 th November 2013 | <ul style="list-style-type: none"> • Mr Clemson, assistant headteacher, presented a detailed report of the main conclusions and recommendations of the first DfE inspection by Mr Calvin Pike on 12th November 2013 |
| 3. Update on Hackney New Primary School | <ul style="list-style-type: none"> • James Clements, headteacher-designate of HNPS, provided an overview of the HNPS project |
| 4. Minutes from 23-Oct-13 board meeting | <ul style="list-style-type: none"> • These were reviewed and approved |
| 5. Headteacher’s report | <ul style="list-style-type: none"> • The headteacher’s report was presented and discussed • A recruitment plan for 2014-15 was discussed |
| 6. Admissions preparation & arrangement for 2014/15 academic year | <ul style="list-style-type: none"> • An update on this workstream was discussed • The school has received in excess of 350 applications for the next academic year |
| 7. Building Report | <ul style="list-style-type: none"> • Discussions between EFA, HNS and contractors are ongoing to address a budget overrun for the project |
| 8. Financial Review | <ul style="list-style-type: none"> • A meeting of the F&GP committee meeting took place as part of the board meeting • Revised Sep-October 2013 management accounts were reviewed • A monthly budget for 2013-14 would be submitted to EFA during December 2013 • Legal action against the catering supplier who had withdrawn |



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| | shortly before opening was being considered |
| 9. HNS Policy Review | <ul style="list-style-type: none">• The board confirmed that all policies discussed by the board in October had now been approved |
| 10. Nominations Update | <ul style="list-style-type: none">• Andrea Cooper was introduced as a prospective member governor of HNS• The resignations of Mr Tetlow and Ms Culley as governors were reported |
| 11. AOB | <ul style="list-style-type: none">• None |
| 12. Next board meeting | <ul style="list-style-type: none">• The originally planned date of 24th February 2014 was to be reviewed to find a more suitable time for all governors |