



### HNS Board Meeting – Executive Summary

**Date** 29<sup>th</sup> April 2014

**Time** 1800 - 2010

**Location** 1-9 Downham Road, London N1 5AA

**Present Governors** Andreas Wesemann, Chairman  
 Phillippa De’Ath, Vice Chairman  
 Lesley Falconer, Headteacher  
 Sophie Solomon, Member Governor  
 David Heales, Co-opted Governor  
 Andrea Cooper, Member Governor  
 John Hinton, Parent Governor  
 James Clements, Member Governor

The agenda for the board meeting and the main items discussed were as follows:-

1. Apologies for Absence	<ul style="list-style-type: none"> <li>• None</li> </ul>
2. Declaration of interests	<ul style="list-style-type: none"> <li>• All governors and the clerk submitted new declarations of interest</li> <li>• There were no declarations of interest in relation to the agenda items of the meeting</li> </ul>
3. Minutes from 26 <sup>th</sup> Feb-14 board meeting	<ul style="list-style-type: none"> <li>• These were reviewed and approved</li> </ul>
4. Education Committee Report	<ul style="list-style-type: none"> <li>• The proceedings of a meeting of the Education Committee on 24<sup>th</sup> April 2014 were reviewed</li> </ul>
5. Finance & General Purposes Committee Report	<ul style="list-style-type: none"> <li>• The proceedings of a meeting of the F&amp;GP Committee on 23<sup>rd</sup> April 2014 were reviewed</li> <li>• The board approved the 2013-14 reforecast and a draft 2014-15 budget subject to minor amendments</li> <li>• A final 2014-15 budget to be presented at the last board meeting of this academic year</li> </ul>
6. Admissions & Marketing Committee Report	<ul style="list-style-type: none"> <li>• The proceedings of a meeting of the A&amp;M Committee on 23<sup>rd</sup> April 2014 were reviewed</li> <li>• It was resolved to refer to HNS as an “Academy” in the future, including marketing materials</li> </ul>
7. Headteacher’s report	<ul style="list-style-type: none"> <li>• The headteacher’s report was presented and discussed</li> </ul>
8. Building Report	<ul style="list-style-type: none"> <li>• The chairman gave an update on discussions and works relating to the Downham Road extension and the main</li> </ul>



	<p>scheme</p> <ul style="list-style-type: none"> <li>● It was unlikely that the school would be able to open before 8<sup>th</sup> September, and relevant contingency planning was under way</li> </ul>
9. Board Committee Structure	<ul style="list-style-type: none"> <li>● The board review board committees and an updated version of the HNS board operating principles</li> <li>● It was clarified that all governors can attend each committee meeting even if committee membership shows a limited number of primary members</li> </ul>
10. Nominations Update	<ul style="list-style-type: none"> <li>● No additional nominations were discussed</li> </ul>
11. Safeguarding Review	<ul style="list-style-type: none"> <li>● The Headteacher explained that because of its confidential nature Safeguarding was generally an exception report to Governors apart from the Safeguarding Link Governor, currently the Vice Chairman</li> <li>● The board agreed that safeguarding was a shared responsibility for the entire Governing Body and therefore the Board was required to attend specific training.</li> </ul>
12. Health & Safety Review	<ul style="list-style-type: none"> <li>● Governors questioned the Headteacher closely on how she and her staff managed the increased H&amp;S problems caused by the adjacent building works, and were satisfied that this issue was being dealt with and monitored as well as was possible in the circumstances.</li> </ul>
13. HNS Website	<ul style="list-style-type: none"> <li>● A new website was to be commissioned and work was under way to that effect, with a planned completion date of June 2014</li> </ul>
14. HNPS update	<ul style="list-style-type: none"> <li>● The board received an update of discussions with EFA regarding a possible site for HNPS</li> <li>● A response to the HNPS application was not expected until June</li> </ul>
15. AOB	<ul style="list-style-type: none"> <li>● Items discussed included arrangements for the headteacher's appraisal and possible recourse to the Schools Buying Club in relation to the dispute with the original catering provider</li> <li>● Governors were reminded of the importance of familiarising themselves with all aspects of the DfE's Governors' Handbook</li> </ul>
16. Next board meeting	<ul style="list-style-type: none"> <li>● 8<sup>th</sup> July 2014</li> </ul>