



HNS Board Meeting – Executive Summary

Date	15th December 2014
Time	1815 - 2040
Location	1-9 Downham Road, London N1 5AA
Present Governors	Andreas Wesemann, Chairman Phillippa De'Ath, Vice Chairman Lesley Falconer, Headteacher Sophie Solomon, Member Governor Durell Barnes, Co-opted Governor John Hinton, Parent Governor James Clements, Member Governor

The agenda for the board meeting and the main items discussed were as follows:-

1. Apologies for Absence	<ul style="list-style-type: none">• Andrea Cooper• James Clements & Sophie Solomon arrived at c 1845
2. Declaration of interests	<ul style="list-style-type: none">• None
3. Minutes from 6-Oct-14 board meeting	<ul style="list-style-type: none">• These were reviewed and approved, subject to a few minor amendments
4. Matters arising	<ul style="list-style-type: none">• John Hinton and Chanchal Banerjee had met to discuss the health and safety policy and this work was ongoing• Statutory policies had been updated but needed and the admissions policy had been reviewed as previously indicated
5. Board matters	<ul style="list-style-type: none">• Stuart Banks, a lawyer, had agreed to become a governor of HNS• The chairman had met with Mark Keary, headteacher of Bethnal Green Academy, to discuss his interest in becoming an HNS governor. It was felt he would be a good addition to the board.• The NGA Governor training on 24th November 2014 had been useful
6. Education Committee Report	<ul style="list-style-type: none">• The minutes of the meeting held on 2nd December 2014 were circulated and discussed• The main issues discussed were progress and attainment data, the length of the school day, the sixth form proposal and SEN development
7. Finance & General Purposes Committee Report	<ul style="list-style-type: none">• The minutes of the meeting held on 8th December 2015 were circulated and discussed• Since the meeting the statutory accounts had been finalised and signed

	<ul style="list-style-type: none"> • The November management accounts had also been circulated since that meeting and showed a surplus of £103k against a budget of £135k, the variance being almost entirely due to the difference in EFA income • The board asked the headteacher to present a proposal for how spend and invest HNS' surplus cash balances
8. Headteacher's report	<ul style="list-style-type: none"> • The headteacher's report were discussed • Progress data was discussed in detail – it demonstrated inter alia the adverse impact of summer holidays, and provisions would be made next summer to try to mitigate this “summer hole” • Governors agreed ways to present the data in an improved way by focusing on time series trends for 16 sub-groups and more transition matrices to predict GCSE results • An action plan for an Ofsted visit had been prepared by SLT and staff • Feedback from the school council indicated that consistent implementation of the school behaviour policy was a priority for pupils and this was a priority for the school generally, and one whose implementation was proceeding well • Internal and external moderation arrangements for assessments were discussed • A number of exclusions were discussed • Two new LSAs have been recruited to work 1:1 with small groups • Attendance at parent evenings was good
9. Ofsted Preparation	<ul style="list-style-type: none"> • The SEF and SDP had been circulated to and were discussed by the board
10. Safeguarding Review	<ul style="list-style-type: none"> • Phillippa De'Ath reported that she had met with Lesley Falconer and Jayne Voice the previous week to review safeguarding issues this term. Many students were receiving support from other agencies including Young Hackney and CAMHS. No allegations had been received against staff. • The governors agreed that they would have an in-depth review annually in the summer term.
11. Health & Safety Review	<ul style="list-style-type: none"> • John Hinton was working with Chanchal Banerjee on health and safety matters, including those related to the building.
12. HNPS update	<ul style="list-style-type: none"> • Eighty applications had been received to date for 2015 entry. • The governors were pleased that a strong candidate had accepted the position of Headteacher for the primary school. References had been taken up
13. AOB	<ul style="list-style-type: none"> • The chairman informed the board that the school would undertake a review of its performance-related pay and maternity pay policy • The board expressed its thanks to Rachel Barnes, Head of



	Music, for its excellent preparation of the recent Christmas concert
14. Next board meeting	<ul style="list-style-type: none">• 4th March 2015